PRESERVATION AND ACCESS FOR ELECTRONIC COLLEGE AND UNIVERSITY RECORDS CONFERENCE FACT SHEET

Arizona State University

Mesa Hilton Pavilions, October 7-8, 1999

Scope: An interdisciplinary conference designed to attract college and university information creators and those charged with stewardship of their products. Marketed by press releases to publications and internet listservs of a variety of professional organizations and accrediting agencies.

Speakers: Presenters were selected from the communities of university attorneys, registrars and admissions professionals, archivists, records managers, librarians and technology professionals who are conducting research or have experience with electronic records creation, interoperability, transmission, preservation and legal issues. (See enclosed list)

Attendance: Approximately 100 individuals including 72 registered participants, presenters, conference committee members and VIP's. 42 of 71 registrants (59%) originated from other states. Breakdown of professional communities represented:

Archivists	19 (26%)
Registrars/Admissions	10 (14%)
Mid-Level Managerial	9 (13%)
Records Managers	8 (11%)
Technology Professionals	7 (10%)
Librarians	7 (10%)
Other/Unidentifiable	5 (7%)
High Managerial	4 (6%)
Audit	1 (1%)
Faculty	1 (1%)

Publicity: The conference generated two articles in the online edition of the *Chronicle of Higher Education* (Friday October 8th and Friday October 15th) and another in the online magazine *office.com*.

Potential Collaborations: Representatives of several institutions expressed interest in partnering with ASU to continue and/or travel the conference to other regions of the United States.

Possible Future Models:

1) **Repeat and/or Travel Existing Event:** Continue to provide similar presentations to a diverse community of operational level administrators and faculty with the goal of continuing education and facilitating discussion and implementation of best practices at the home institutions.

2) **Host Invitational Planning Sessions:** Establish an interdisciplinary working group of knowledgeable representatives to meet and draft action plans and best practices documents.

3) **Intensive Invitational Event:** A single day event with invited high level representatives of large colleges and universities, professional organizations and accrediting agencies. Morning sessions to provide general overview of electronic records access and preservation issues. Afternoon session to evaluate and discuss draft action plans and best practices.

CONFERENCE SPEAKERS
PRESERVATION AND ACCESS FOR ELECTRONIC COLLEGE AND UNIVERSITY
RECORDS Arizona State University
October 7-8. 1999

Philip Bantin
University Archivist
Indiana University
"Collaborative Analysis of Information Systems"

Anne J. Gilliland-Swetland, Ph.D.
Assistant Professor
Department of Library & Information Science
University of California at Los Angeles
"Introduction to Metadata for Colleges and
Universities"

Oliver B. Habicht
Systems Analyst
Division of Rare and Manuscript Collections
Cornell University
"The Electronic Records Archive Project at Cornell
University: A Look Back at the First Year"

Margaret Hedstrom
Associate Professor
School of Information
University of Michigan
"Electronic Recordkeeping in Collaborative Work
Environments: A Progress Report on a Research
Project"

William Lewis
Vice Provost
Information Technology
Arizona State University
"Collaborative Analysis of Information Systems"

Clifford A. Lynch
Executive Director
Coalition for Networked Information
Keynote Address

Steven J. McDonald
Associate Legal Counsel
The Ohio State University
"Privacy, Technology and Recordkeeping"

Tim McGovern
Senior Project Manager
MIT Information Systems
Massachusetts Institute of Technology
 "How Should We Care for This Stuff"

Gail M. McMillan
Virginia Polytechnic Institute and State University
[Electronic Theses and Dissertations]

Mary Neary-Morley
Product Manager - Enrollment Services

PeopleSoft Inc.
"Standards in Electronic Instructional Systems"

Robert Morley
Associate Registrar
University of Southern California
"Distributed Computing and University Records"

Leonard K. Peters
Vice Provost for Research and Dean of the
Graduate School
Virginia Polytechnic Institute and State
University
[Electronic Theses and Dissertations]

Michael A. Proctor
University Attorney
University of Arizona
[OMB Circular A-110 and Public Access to
  Research Data]

Jeremy Rowe
Head, Media Development
Arizona State University
Records Management for Electronic Courseware

Helen Samuels
Special Assistant
Office of the Provost
Massachusetts Institute of Technology
"Why Should We Care About This Stuff"

Rob Spindler
University Archivist
Arizona State University Libraries
"Case Study: Preserving Web-Based Records"

Gail Thackeray
Special Counsel, Technology Crimes
Arizona Attorney General's Office
System Security and Information Crime

David A. Wallace
Assistant Professor
School of Information
University of Michigan
"Electronic Mail in Higher Education: Policy
 Issues and Strategies"

GladysAnn Wells
Director of the Arizona Department of Library
Archives and Public Records
Closing Plenary Address

CNI Fall 1999 Task Force Meeting
December 13-14, 1999

Project Briefing Handout
<http://www.cni.org/>